

Thank you for your interest in the 2024 Good Brick Awards. Please review this summary of recent changes to the nomination guidelines and complete the checklist below before submitting your nomination. **It is not necessary to return this coversheet with your nomination.**

- **You may submit a digital or printed nomination.** Digital nominations must be in PDF format and must be submitted via a file transfer service such as WeTransfer or Dropbox. Nominations will not be accepted via e-mail. See details on Page 1.
- **A maximum of 30 illustrations may be included in your nomination.** Illustrations include photos, drawings, plans and diagrams. A high-resolution digital copy of each illustration must be submitted with the nomination. See details on Page 5.
- **Someone must attend the Cornerstone Dinner to accept the award.** If the nominated project is chosen for a Good Brick Award, the award recipient agrees to purchase a table or ticket for the Cornerstone Dinner and attend the event or send a representative to accept their award. See details below.

### Delivery and deadline

Digital nominations should be sent to [jparsons@preservationhouston.org](mailto:jparsons@preservationhouston.org) via a file transfer service such as WeTransfer or Dropbox. Printed nominations may be hand-delivered or mailed to Preservation Houston, Attn: Good Brick Awards, 3907 Main Street, Houston, Texas 77002. *Note that we are moving to this address September 1, 2023. If you plan to submit your nomination before that date, please contact us at (713) 510-3990 or [contact@preservationhouston.org](mailto:contact@preservationhouston.org) to coordinate delivery.*

**Nominations must be received by 3 p.m. Monday, September 11, 2023.**

### Notification and accepting the award

Award recipients will be notified by mid-November 2023. In the case of all other entrants, nominators will be notified. The Good Brick Awards will be presented during the Cornerstone Dinner on Friday, March 8, 2024. If the nominated project is chosen, the award recipient agrees to purchase a table or ticket for the Cornerstone Dinner and attend the event or send a representative to accept their award.

### Nomination checklist

Before submitting your nomination, please ensure that:

- The nomination form, including a summary statement, is complete.
- You have included before, during and after images (for building projects).
- You have included high-resolution color JPEG versions of all photos and illustrations on a USB drive or via file transfer. Please review the image submission requirements on Page 5.
- Your nomination is in PDF format (for digital submissions) or in a one-inch or smaller three-ring binder.
- If you are nominating a published work or providing supporting items for a nomination, such as a video or article, you are submitting a digital copy or excerpt of the work on a USB drive or via file transfer or are prepared to furnish enough physical copies for all Good Brick jurors (normally seven to ten; Preservation Houston will contact you regarding the exact number of copies required).
- You have paid the nonrefundable \$150 administrative fee by credit card or enclosed check.
- You have the current property owner's signed permission to submit this nomination (if applicable; see Page 5).
- If you would like your physical nomination to be returned by mail, you have included a self-addressed envelope bearing adequate postage.

**Remember that your complete nomination must be received by 3 p.m. Monday, September 11, 2023.**

### About the Good Brick Awards

Preservation Houston has presented the Good Brick Awards since 1979 to recognize outstanding local contributions to the preservation, rehabilitation and enhancement of Houston's architectural and cultural heritage.

Anyone may submit a Good Brick Award nomination. Nominating yourself will not affect your chance of receiving an award. The nominator must have the signed approval of the current property owner (see Page 5) to enter the award competition and to use photos of the property in the awards publicity.

Projects must be located in Harris County and must have been completed within five years of the year of nomination (2018–2023). Although historic buildings are generally considered to be 50 years or older, significant newer projects may qualify.

### Guidelines

- Nominations for the Good Brick Awards must be submitted using the official nomination form. A nomination will include this form; a project summary of 500 words or less (see Page 4); no more than 30 project photographs and illustrations, if applicable; and a nonrefundable \$150 administrative fee.
- Digital and physical nominations will be accepted. Digital nominations must be in PDF format and sent to [jparsons@preservationhouston.org](mailto:jparsons@preservationhouston.org) via a file transfer service such as WeTransfer or Dropbox. **Nominations will not be accepted via e-mail.** A physical nomination must be in a one-inch or smaller three-ring binder (no loose pages, no pocket folders). If you are submitting multiple nominations, send them as separate digital transfers or in separate binders.
- In the case of building projects, the award recipient will be the property owner as specified on the nomination form. This name will be used for printed materials, publicity, award plaques and other award-related materials.
- Nominations for building projects must include “before,” “during” and “after” photographs. Nominations may also include site plans, floor plans, drawings and diagrams that help explain the project. Nominations may include a maximum of 30 illustrations. **In addition to printed images submitted in the nomination binder, nominees must submit digital versions of all illustrations via USB drive or file transfer service. Please review the image submission requirements on Page 5.**
- Submission of a nomination serves as a release that Preservation Houston may publish information about and images of your project with credit to the award recipient and photographer.
- Nomination binders will be returned by mail only if they are accompanied by a self-addressed envelope bearing adequate postage. USB drives will not be returned unless specifically requested.
- Nominations will be judged on a project's impact on the community; quality and difficulty of the project or effort; and the degree to which the project or activity is innovative, pioneering or serves as an example to the community. Award selection will be made by an independent panel of jurors comprised of preservation and design professionals, former Good Brick Award recipients and community leaders. **All jury decisions are final. Contacting Good Brick jurors regarding active nominations will result in disqualification.**
- **Nominations must be received by 3 p.m. Monday, September 11, 2023.** The awards will be presented during Preservation Houston's Cornerstone Dinner on Friday, March 8, 2024.

### For more information

E-mail [contact@preservationhouston.org](mailto:contact@preservationhouston.org) or call (713) 510-3990 with questions about the nomination process or for additional information.

**Project information**

List more members of the project team by attaching additional copies of Page 3 as needed.

**Nominee(s) – for building projects, this must be the property owner(s)**

Name/company/organization: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**When did the project begin?** \_\_\_\_\_ **When was work completed?** \_\_\_\_\_

**Did the project use state and/or federal preservation tax credits?**  state  federal

**Project location (if applicable)**

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

This property is:  a city landmark  in a city historic district  a state landmark  on the National Register

**Nominator**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Contact person (if different)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Architect (if applicable)**

Name: \_\_\_\_\_

Firm (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Tax credit consultant (if applicable)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Primary contractor (if applicable)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Additional contractor, craftsperson or consultant (if applicable)**

Name: \_\_\_\_\_

Specialty: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## **About the nomination summary statement**

Your nomination must include a summary statement of 500 words or less containing information as outlined below and explaining why the project or person is worthy of an award. Handwritten entries will not be accepted.

Remember that the Good Brick Awards recognize excellence in historic preservation. A nomination for a building project should focus on how the project preserved a building's historic character and fabric, how a historic property has been successfully maintained, or how new construction enhances a historic building or neighborhood. Nominations should not focus on non-historic interior design or on features such as new bathrooms, closets or mechanical systems, although the challenges of incorporating such features into a historic structure may be addressed.

The following is a list of types of projects that have received Good Brick Awards in the past. It may be helpful to use the questions below as a guideline in writing your summary statement.

**Nominations are not judged by category, so choosing one of these categories for your nomination is not necessary.**

### **Rehabilitation or repurposing of a historic commercial, residential or institutional building**

- What is the historical significance of the building?
- What was the prior condition of the property? What structural and cosmetic changes, additions and redefinition of space allowed for an efficient contemporary use while preserving the structure's character-defining features?

### **Restoration of a historic commercial, residential or institutional building**

- What is the historical significance of the building?
- What was the prior condition of the property? What historic features were restored or recreated, and what later alterations were reversed, to return the structure to the appearance it had during a specific period of time?

### **Stewardship of a historic building or site**

- Briefly describe the property and its condition. (There should be no significant alterations. The building or site must retain its historical and architectural integrity.)
- How long has the nominee owned the property?
- What unusual maintenance challenges have been faced?

### **New building in a historic neighborhood**

- Briefly describe this project and its surroundings, including information about the prior condition of the property and the need for a new structure there.
- What is the significance of this building project to its neighborhood?
- Explain if and why any historic buildings were demolished in the course of this project.

### **New addition to a historic building**

- Briefly describe this project and its context, including information about prior condition of the property and the need for an addition.
- Explain how the addition complements the historic building.

### **Recognition for design professionals (architects, designers, landscape architects, etc.) or craftspeople (woodworkers, metal fabricators, decorative paint specialists, etc.) who distinguish themselves as leaders in the restoration, renovation and maintenance of historic buildings and cultural resources**

- Briefly describe the scope of the nominee's work over the course of their career as it relates to historic preservation or the craft of building.

### **Preservation-related programs or activities, including preservation studies, publications, historical research and work on historic monuments, parks or landscapes**

- Briefly describe this program or activity and explain its historical significance.
- Why is this program or activity worthy of an award?
- A copy of the nominated publication must be included with the nomination. Additional copies may be required for the jury's consideration.

### **Outstanding service or leadership in historic preservation**

- Briefly describe the nominee's leadership and activities as they relate to historic preservation.

### Image submission requirements

Nominations for building projects must include photographs of the property before, during and after the project, and may include other images such as site/floor plans, elevations and diagrams. **A nomination may include a maximum of 30 illustrations, including photos and drawings.** Please review these requirements for image submissions. If you have any questions, contact Jim Parsons at [jparsons@preservationhouston.org](mailto:jparsons@preservationhouston.org) or (713) 510-3990.

- Both digital and physical nominations must include images laid out or printed on separate pages. Each image must be clearly marked with an identifying caption and the name of the photographer or source of the image.
- Related “before,” “during” and “after” photographs should be set together (e.g., to show photos of the same space during different phases of work) or presented in sequence to help jurors easily understand the project. Do not set more than three images on a single 8.5 x 11 inch page.
- Professional photos are not required, but images should be of sufficient quality to show the project in its best light.
- In addition to printed images, high-resolution digital versions (300 dpi or greater, .jpg format) of every image in the printed nomination must be submitted via USB drive or file transfer service for use during the awards presentation and in publicity.
- Each digital image must be submitted as an individual JPEG file. Digital images must not be embedded in Word documents, PowerPoint files or PDFs.
- Photos must be in color whenever possible. Digital images must not be watermarked.
- Provide image credits in the nomination as applicable.

Submission of a nomination serves as a release that Preservation Houston may publish any included images with credit to the photographer or image source.

### Submitting copies of a published work or supporting materials

If you are nominating a published work, including an article, book or video, or if you are supplying supporting items for a nomination, you may either submit a digital copy or excerpt of the work on a USB drive or via a file transfer service, or you should be prepared to furnish enough physical copies for all Good Brick jurors (normally seven to ten). E-mail [contact@preservationhouston.org](mailto:contact@preservationhouston.org) or call (713) 510-3990 for more information.

### Permission (if applicable)

\_\_\_\_\_  
Nominator’s name

\_\_\_\_\_  
Property address

The nominator indicated above has my permission to submit the property listed above for consideration for a 2024 Good Brick Award. Preservation Houston has my permission to use images of my property during the awards presentation, in publicity for the 2024 Good Brick Awards and for future uses.

\_\_\_\_\_  
Current property owner’s signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print name

### Administrative fee

A nonrefundable administrative fee of \$150 is required for each nomination submitted. You may enclose a check, made payable to Preservation Houston, or complete the credit card information below.

Visa     MasterCard     American Express     Discover

Cardholder’s name: \_\_\_\_\_

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security code: \_\_\_\_\_ Billing ZIP: \_\_\_\_\_